

## Coronavirus Policies

March 25th, 2020

As the COVID-19 Pandemic continues to evolve, Midwest Foods is doing everything in its power to deliver the safest product possible. The safety of everyone is our utmost concern.

We wanted to remind all our valued partners of our latest improvements in our policies.

**VISITOR POLICY:** We have limited all visitors and contractors to our facilities. To monitor contractors that are essential to our business, we have developed a new Visitor and Contractor Policy: COVID-19. This policy's objective is to train visitors and contractors on COVID-19 prevention methods and to make sure people who are sick do not come into our premises.

**RETURN POLICY:** Product returns need to be made at the time of delivery. Product returns from previous delivery will not be allowed moving forward. This includes mispicks, poor quality products, and over ordered items. We kindly ask you to inspect the product upon receiving and if any issues arise during the inspection, feel free to return the items at this moment. The driver will take them back AT THE TIME OF DELIVERY.

**DELIVERY POLICY:** In order to reduce food traffic in your locations, our drivers will deliver to your facility's receiving dock or receiving area. Our drivers will not enter coolers, kitchens, or any other area of your location. Our drivers will only interact with your receiving personnel. Our new Delivery Policy will help us protect your company, our employees and company, and follow government recommendations to maintain social distancing.

We are constantly monitoring the CDC, FDA, WHO and similar resources on COVID-19 and we will continue to reassess our policies as more information becomes available.

If you have any questions or concerns, please feel free to contact our Customer Service Line 773.927.8870.